

# The Harefield Academy

*Achievement through Active Learning*



Northwood Way, Harefield, Uxbridge, Middlesex, UB9 6ET  
T: 01895 822108 F: 01895 822414 E: info@theharefieldacademy.org  
W: www.theharefieldacademy.org  
Headteacher: Tash Hurtado BA PGCE

June 2020

Dear Parents/Carers,

## **Re: Uniform and Transition Activities – Y6 into Y7**

We would like to extend our thanks to parent/carers and Year 6 students for your engagement in the remote transition activities and communications that have been taking priority over the course of this term.

Following the updated Government and Local Authority guidance, which deters any notion of bringing Year 6 into school for any orientation activities before September, we are now unable to proceed with our annual on-site Transition Day on the **Tuesday 7<sup>th</sup> July** and Summer Camp as advertised (10<sup>th</sup> – 21<sup>st</sup> August). Whilst we are disappointed that we are unable to provide this event this year, we are planning a range of exciting virtual activities for your child to engage with, to support their familiarity with THA school life. A **'virtual Transition Day experience' Vlog** will be launched on The Academy website and You Tube channel on **Tuesday 7<sup>th</sup> July** and more information will follow from **Mr Bourne**, your child's **Head of Year**.

Furthermore, The Harefield Academy staff remain committed to ensuring that procedures are in place to facilitate a safe return to school for students in the Autumn term, in response to the Government timeframe on the easing of lockdown arrangements. Academy staff are currently working together on robust health and safety assessments and plans so that the Academy is a safe and welcoming place for all students. We anticipate that our families are also discussing preparations for a return to school and we would like to provide you with information on some adjustments to The Harefield Academy uniform which support current health and safety considerations, for the Autumn term. We would also like to take this opportunity to advise you that if your family is considering a summer holiday outside of the UK this year, to please ensure that you bear in mind the current government quarantine regulations for people entering or returning to the UK. The current rules state that people entering the UK from abroad will need to self-isolate at home for 14 days. Please ensure that you child is available to start school for the first day of term in September.

Whilst we will be broadly returning to or regular uniform in the Autumn, there will be some relaxations on expectations to enable frequent washing of clothes to minimise viral transmission via this source. Students will not be required to wear a blazer in school or travelling to and from school. In addition, with ease and frequency of laundering in mind, we would encourage the use of polo shirts. Where white shirts are worn there will be no requirement to wear the tie.

As a precautionary measure we are seeking to put PE/performing arts lessons on the same day for each year group. To remove the need for changing whilst in school, and in order to align to the Association for Physical Education and Youth Sports Trust recommendations, students will come to school in their PE kit and remain in it throughout the day, including trainers. Normal black school shoes must be worn at all other times. Parents may wish to buy additional PE kit to allow students to change tops if required for comfort and hygiene purposes.

Whilst some items of school uniform will not be compulsory in the Autumn term, students must ensure that expectations are upheld in relation to all other aspects of uniform and equipment, which includes lanyards. The sharing/borrowing of equipment is strictly prohibited and as such students must be well

prepared. Further detail regarding equipment expectations for September will follow in future correspondence.

Please be reminded that to avoid interruptions to learning and to ensure social distancing measures, students are not permitted to leave the room during lessons to get water (unless they have a medical pass). Please encourage your child to bring a refillable bottle to school, that they can fill up with water before school and at break/lunch time, so that they can keep hydrated throughout the day.

To support your child in adhering to our high uniform and equipment expectations during this adjusted return phase, please see below as a reminder:

THA polo shirt

THA jumper

THA polo shirt or white shirt, with the additional option of THA pink blouse

Black school trousers

THA wine pleated skirt or trousers

*Whilst ties and blazers are not currently a compulsory part of the school uniform, they are available to purchase if parent/carers wish to do so.*

The Harefield Academy uniform is only available from Pullens or via [www.uniform4kids.com](http://www.uniform4kids.com) website. Please see attached flyer for further information.

### **PE Uniform**

The Harefield Academy navy shorts

The Harefield Academy navy polo shirt

The Harefield Academy Tracksuit bottoms - optional

The Harefield Academy ¼ Zip Tracksuit top - optional

The Harefield Academy Sports Jacket – optional

Navy football socks - optional

Plain black Sports leggings – optional

Trainers must be worn for all PE lessons

Should you choose not to wear The Harefield Academy branded shorts and t- shirt you are welcome to wear navy t-shirts and shorts, but these items must be plain in colour with no logos or brands. In the colder months students may wish to wear base layers to help them keep warm, these must be either navy or black and again be plain, with no logos or brands.

We do have a stock of 'old style' PE kits, should you be struggling acquiring the kit required, please contact [rball@theharefieldacademy.org](mailto:rball@theharefieldacademy.org) and we may be able to support you.

### **Shoes**

Black formal leather or leather type school shoes are allowed. Coloured stitching or laces are not permitted. Boots, trainers and canvas shoes are not acceptable as school shoes and must not be worn.

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## Equipment

To be fully prepared for learning, all students should carry the following in a suitable bag:

Reading book  
Pencil case  
Calculator (scientific)  
Maths set  
Pens (including red pen for student feedback)  
Ruler  
Eraser  
Pencil sharpener  
Lanyard

## Additional information

- Face masks and gloves should be worn to school **if students are using public transport**, however these must be disposed of on entry to school and gloves are not permitted to be worn during the school day.
- Jewellery must be inside clothing so that it cannot be seen. Only one pair of small, plain, stud earrings is allowed - no hoops of any size. No facial piercings are allowed. During PE lessons there should be no jewellery worn at all.
- If students arrive to The Academy in inappropriate footwear, regardless of reason, they will undertake their learning in RRR, or with a senior member of staff, and parents will be contacted to bring suitable footwear to school for them. They will no longer be provided with alternative footwear for the day.
- Only natural or black, plain sensible tights and white or black, plain socks are permitted.
- Skirts must be worn at an acceptable length and not rolled up - if this rule is not followed the student will be required to wear trousers.
- No coloured t-shirts are to be visible under shirts.
- Excessive make-up is not acceptable. Students wearing too much make up will be sent to Student Services so that it can be removed. No false eyelashes, minimal eye liner, no lipstick or eye shadow. No false nails, tips or coloured nail varnish.
- No extreme colours or patterns shaved into hair will be acceptable.
- Bags should be big enough to fit an A4 size folder.

### **Lanyards:**

Your child will be given a lanyard and plastic wallet, in which they can keep their timetable for ease of reference. Students will receive these in their first week of school. Students are expected to have the lanyard ribbon and plastic wallet and any replacements can be sourced from Student Services at Reception for £2.

As you will appreciate, plans are subject to review and change, as per timeframes and directives that are not always in our control. Therefore, we will be operating a 3-week cycle of review for adjustments that include uniform decisions relating to blazers and ties in particular. We will ensure that parent/carers are supported with reasonable due notice of any such changes.

Yours sincerely,

**F Carey, Deputy Headteacher**