

# The Harefield Academy

*Achievement through Active Learning*

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Headteacher: Tash Moriarty BA PGCE



27<sup>th</sup> November 2018

Dear Parents/Carers,

Please find attached the Extended Learning Programme for January to February, including half term.

As the year progresses, there will be a larger selection of Extended Learning opportunities tailored to revision as exam preparation.

Each session will run over a two hour period from 10.00am until 12.00pm or from 1.00pm until 3.00pm. Please be aware that the Café will not be open and there will not be a full remit of staff on site. This means that students will need to come fully prepared for the day with any refreshments and equipment plus any regular medication such as inhalers for personal use if required during those sessions. There will be no access to welfare at these times and therefore a more senior member of staff will contact parents in the eventuality of any student being unwell during weekend or holiday sessions.

If your child is attending both a morning and afternoon session they will be expected to leave The Academy during lunchtime, between 12.00pm and 1.00pm as there will be no central supervision of students in this time.

If you have any enquiries regarding particular sessions please contact the member of staff leading the session.

A copy of the programme is also available on the school website.

I really hope that your child will attend and enjoy the sessions available to their year group to get ahead with their learning.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'N Williams'.

**Mrs N. Williams**  
**Assistant Headteacher**