

The Harefield Academy

Achievement through Active Learning

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Headteacher: Tash Moriarty BA PGCE



October 2018

Dear Parent/Carer,

I am writing to inform you of the exciting Extended Learning programme that we will be offering alongside our regular curriculum. The programme will run on some Saturdays and holidays, starting at the end of October until the middle of June 2019. The programme will allow students to get ahead with their learning and experience a wide range of activities in a variety of subjects through Key Stages 4 and 5.

The sessions offered will be bespoke to particular groups of students and year groups. Please encourage your child to take full advantage of the sessions on offer and speak to the member of staff leading if there are any questions regarding a particular session.

Each session will run over a two hour period from 10.00am until 12.00pm or from 1.00pm until 3.00pm. Please be aware that the Café will not be open and there will not be a full remit of staff on site. This means that students will need to come fully prepared for the day with any refreshments and equipment plus any regular medication such as inhalers for personal use if required during those sessions. There will be no access to welfare at these times and therefore a more senior member of staff will contact parents in the eventuality of any student being unwell during weekend or holiday sessions.

If your child is attending both a morning and afternoon session they will be expected to leave The Academy during lunchtime, between 12.00pm and 1.00pm as there will be no central supervision of students in this time.

You will find attached a timetable outlining the programme running between October and Christmas. As the year progresses, there will be a larger selection of Extended Learning opportunities tailored to revision as exam preparation. The timetable will also be available on the school website on the Extended Learning programme page. Individual departments will send separate letters with more specific details regarding targeted catch up sessions.

If in extreme circumstances a session has to be cancelled, a notification will be placed on the school website prior to the session commencing, so please do check the website for further updates.

I really hope that your child finds our Extended Learning programme worthwhile and that their attendance helps them to progress more rapidly in their learning.

Thank you in advance for your support.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Nicky Williams'.

Nicky Williams
Assistant Headteacher