

# The Harefield Academy

Achievement through Active Learning

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7<sup>th</sup> September 2017

Dear Parents/Carers,

I hope you have all had an enjoyable summer holiday and that your sons/daughters are feeling rested and ready for a busy year ahead!

I would like to invite parents/carers to an **Information Evening** as detailed below, where we will be explaining how a number of our expectations, practices and procedures operate and how families can support us in ensuring these are consistently understood and reinforced at home to ensure our high expectations are met at all times.

There are separate events for different year groups in order to tailor the advice more closely to provision. Please be advised that students will receive all relevant information through tutor time and assemblies and the event is therefore specifically targeted for parent/carers, rather than students, to attend.

Event	Key Stage 3 Information Evening	Key Stage 4 Information Evening	Key Stage 5 Information Evening
Date and time	13/09/17 6-7pm	21/09/17 6-7pm	13/09/17 6-7pm
Location	Theatre	Theatre	Circle Room
Broad outline of topics being covered	<ul style="list-style-type: none"><li>• Assessment</li><li>• Reports</li><li>• Behaviour/sanctions/detention systems</li><li>• Rewards</li><li>• Attendance</li><li>• Homework</li><li>• Technical support with 'Show My Homework'</li><li>• ParentPay</li><li>• Tutoring</li><li>• Pastoral support</li></ul>	<ul style="list-style-type: none"><li>• Assessment</li><li>• Reports</li><li>• Behaviour/sanction/detention systems</li><li>• Rewards</li><li>• Attendance</li><li>• Tutoring</li><li>• Pastoral support</li><li>• Homework</li><li>• Exams</li><li>• Intervention and revision/catch up classes</li></ul>	<ul style="list-style-type: none"><li>• Assessment</li><li>• Reports</li><li>• Behaviour/sanctions/detention systems</li><li>• Rewards</li><li>• Attendance</li><li>• Homework</li><li>• Exams</li><li>• Intervention and revision/catch up classes</li></ul>
Year groups to which the event is relevant	7 and 8	9, 10 and 11	12 and 13

We have recently improved our behaviour, rewards and detention systems, with specific changes being made to the duration of SLT and DOL detentions. Further detail will be relayed to you at the Information Evenings. Should you however wish to familiarise yourself on all aspects of our behaviour and assessment prior to the Information Evening please follow these links:



[Behaviour for Learning Policy](#)

[Assessment, Recording and Reporting Policy and Practice](#)

***Parents/carers of students on sports specialism pathways are invited to remain in the Theatre after the talk for a further 20 minutes where information will be shared by Mr Odutayo on our specialist provision.***

Please could we ask parents/carers to advise us of the events you will be attending in order that we can ensure sufficient seating is available:

[Information Evening Booking Form](#)

Tea and coffee will be available in the Café area during the event and there will be senior and middle leaders on hand to answer questions whilst the talks are taking place and for an additional half-an-hour afterwards.

I hope very much that you will all be able to attend this very important Information Evening in order that we can work collaboratively to ensure the highest possible standards are achieved in The Academy during the coming year and beyond.

Yours sincerely,

**Tash Moriarty**  
**Headteacher**