



**The Harefield Academy**  
**YEAR 9 CHANGE OF OPTION FORM**

- ALL sections of this form must be completed before an option change can take place.
- Once the form is completed, you need to bring it to Mrs Timmins between 12.40pm and 1.20pm on a Friday.
- Not all option change requests will work.
- Sometimes classes become full or the subject you are interested in does not fit with the other three subjects in your timetable.
- If your option change request is successful, your new timetable will be issued the following Monday morning in registration.
- If you are changing an EBACC subject (History, Geography, French or Spanish) we will need to look carefully at whether it is in your best interest to not complete the EBACC qualification. Please come and discuss with Mrs Timmins.

**Name:** \_\_\_\_\_

**Form:** \_\_\_\_\_

You will need to discuss your planned move with the teacher of the class you wish to leave and also the teacher in charge of the subject you wish to join. These teachers will need to confirm you have spoken to them by signing the right hand column.	<b>Teacher Signature</b>
<b>Current option subject:</b>	Staff Code:  Signature:
<b>Subject you would like to change to:</b>	Staff Code:  Signature:

<b>Parent/Carer</b>	I confirm that I have discussed this option change with my son/daughter and I am happy for the change to be made to their timetable.	Signature:
<b>Deputy Headteacher Mrs Timmins</b>	I confirm that I have discussed this option change with the named student and I am happy for the change to be made to their timetable.	Signature:

*\*The list below will help you identify the teacher you need to see about joining a particular subject:*

<b>Art</b> – Mrs Gupta	<b>French</b> – Mrs Hayman	<b>BTEC Sport</b> – Mrs Leonard
<b>Sociology</b> – Mrs Ral	<b>Photography</b> - Ms Awolaja	<b>PE GCSE</b> – Mrs Leonard
<b>Creative iMedia</b> - Ms Cox	<b>Child Development</b> – Ms Cox	<b>Spanish</b> – Mrs Hayman
<b>Computer Science</b> – Ms Cox	<b>History</b> – Mr Brown	<b>Study Plus</b> – Mrs Monaghan
<b>Drama</b> – Miss Margan	<b>Dance</b> - Mrs Williams	<b>Geography</b> – Mrs Pitman
<b>Food Preparation and Nutrition</b> – Mr Martin	<b>Media Studies</b> – Ms Gordon	<b>Business Studies</b> – Mrs Hersi