

Steps to be taken if you feel that you are being Bullied

Talk to a trusted source, for example a friend, parent or member of staff.

Report the incident to your Student Manager. It is fine to bring a friend with you.

The Student Manager will not reveal where the information came from regarding the bullying allegations.

An investigation will be launched into the claims which will involve statements being taken from the person being bullied, friends, teachers and those accused of bullying.

If proven the person responsible for bullying will receive a suitable C5 sanction. Parents will be informed and involved.

The situation will be monitored by all staff. The Student Manager will continue to check that the bullying has stopped and that the person being bullied is OK.