

# The Harefield Academy

*Achievement through Active Learning*

Northwood Way, Harefield, Uxbridge, Middlesex, UB9 6ET

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Headteacher: Tash Moriarty BA PGCE



February 2019

Dear Parent/Carer,

## **Year 10 Parents' Evening**

You are invited to attend a Year 10 Parents' Evening on Wednesday 27<sup>th</sup> February 2019 from 3.45pm until 6.30pm.

The idea of this evening is for parents/carers to meet with their child's subject teachers to discuss progress. There is no need to make individual appointments as you will be seen via a queuing system.

During the evening all students will also meet with a member of the Senior Leadership Team for a Personal Reflection Meeting. Please indicate a suitable time slot for your child's Personal Reflection Meeting on the attached reply slip and ask your child to return it to their Tutor by Wednesday 13<sup>th</sup> February. Once we receive the slip we will allocate an appointment time and confirm this prior to Parents' Evening.

The Friends of The Harefield Academy (FoTHA) is a voluntary group organised by parents and carers of students and Academy staff. Throughout the school year FoTHA fundraise for The Academy, raising money for additional equipment and resources to enhance the teaching and learning of the students. FoTHA will be holding a sale of pre-loved uniform, all items have been donated and will be available to buy during Parents' Evening at a cost of £2 per item. Refreshments will also be available to purchase throughout the evening.

If you will not be able to attend, please contact Mrs Leonard, Head of Year 10 and Year 11, at [sleonard@theharefieldacademy.org](mailto:sleonard@theharefieldacademy.org) to see if we can make an alternative time for you to come in.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'H Timmins'.

**Mrs H Timmins**  
**Deputy Headteacher**

**Year 10 Parents' Evening  
Wednesday 27<sup>th</sup> February 2019**

**Personal Reflection Meeting Appointment**

Please tick two time slots which will be suitable for your child's Personal Reflection Meeting at the Year 10 Parents' Evening on Wednesday 27<sup>th</sup> February 2019:

3.45 - 4.15	
4.15 - 4.45	
4.45 - 5.15	
5.15 - 5.45	
5.45 - 6.30	

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name (Parent)**

\_\_\_\_\_  
**Print Name (Student)**

**Please ask your child to return the slip to their Tutor by Wednesday 13<sup>th</sup> February  
Thank you.**