

The Harefield Academy

Achievement through Active Learning

Northwood Way, Harefield, Uxbridge, Middlesex, UB9 6ET

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Headteacher: Tash Moriarty BA PGCE



January 2019

Dear Parent/Carer,

Year 11 Parents' Evening and Mock Results

You are invited to attend a Year 11 Parents' Evening on Wednesday 23rd January 2019 from 3.45pm until 6.30pm.

The idea of this evening is for parents/carers to meet with their child's subject teachers to discuss progress. There is no need to make individual appointments as you will be seen via a queuing system.

During the evening all students will also meet with a member of the Senior Leadership Team for a Personal Reflection Meeting. Please indicate a suitable time slot for your child's Personal Reflection Meeting on the attached reply slip and ask your child to return it to their Tutor by **Tuesday 15th January**. Once we receive the slip we will allocate an appointment time and confirm this prior to Parents' Evening.

If you will not be able to attend, please contact Mrs Leonard, Head of Year 11, at sleonard@theharefieldacademy.org to see if we can make an alternative time for you to come in.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'H Timmins'.

Mrs H Timmins
Deputy Headteacher

**Year 11 Parents' Evening and Mock Results
Wednesday 23rd January 2019**

Personal Reflection Meeting Appointment

Please tick two time slots which will be suitable for your child's Personal Reflection Meeting at the Year 11 Parents' Evening on Wednesday 23rd January 2019:

3.45 - 4.15	
4.15 - 4.45	
4.45 - 5.15	
5.15 - 5.45	
5.45 - 6.30	

Parent Signature

Date

Print Name (Parent)

Print Name (Student)

***Please ask your child to return the slip to their Tutor by Tuesday 15th January
Thank you.***