



Vacancy

External Ref: THA

Inclusion Manager

Salary: POA Point 10 £26913—Point 12 £27,807

(FTE)

Immediate start

Work Hours: 36 hours per week, Monday to Friday;

Work Pattern: Term time only plus one day for Safeguarding Training and four additional days as directed;

We are seeking to appoint an Inclusion Manager to assist in managing the provision for pupils within the Inclusion Faculty to promote high quality teaching, behaviour management, effective use of resources and high standards of learning and achievement of all students.

Your role will be to oversee, manage and develop all aspects of the Inclusion Facility alongside other key pastoral staff.

We can offer you:

- A supportive leadership team who take staff wellbeing seriously and who want to see their staff progress and flourish;
- A commitment to continued professional development;
- Energetic and enthusiastic students.

We are a diverse community of staff and students and welcome applications from all who reflect and support our commitment to diversity.

Completed application forms should be returned to

Closing date for applications is **Friday 12th May 2023**

Interviews will take place on **Tuesday 16th May 2023**

CVs will not be accepted

How to make an application:

The application form can be downloaded from The Harefield Academy website. Applications are to be sent to hrmanagement@theharefieldacademy.org. Please include a supporting statement and completed application form with the contact details of two referees.

The Harefield Academy employs a strict selection and recruitment policy which includes all statutory checks on staff and regular volunteers including Enhanced DBS (disclosure and barring service) checks.

The Harefield Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Interim Headteacher: Niall McManus

The Harefield Academy, Northwood Way, Harefield, Uxbridge, Middlesex, UB9 6ET